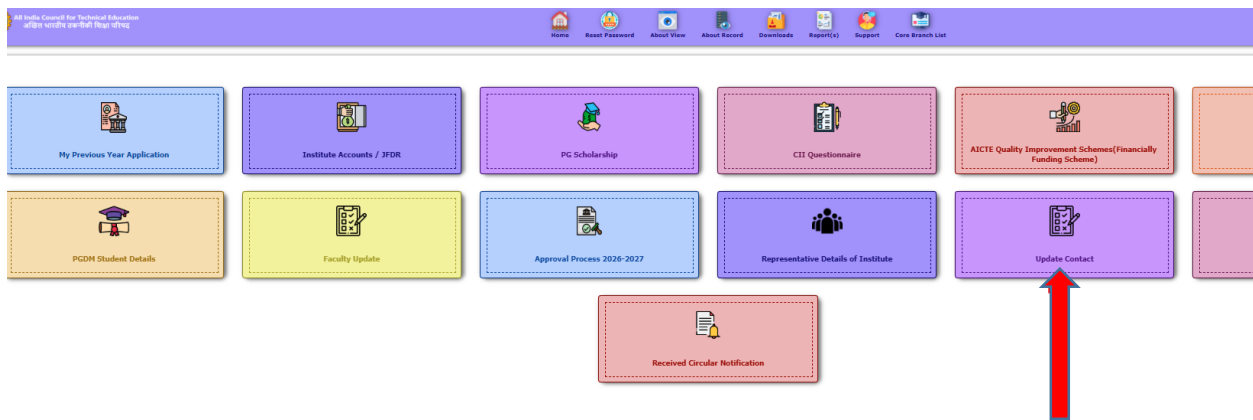


User Manual for Updating Mandatory disclosure link

Step 1: Login to the AICTE Web Portal: - Visit the official All India Council for Technical Education (AICTE) web portal and log in using your registered credentials. (NSWS user will login through NSWS)

Step 2: Navigate to Update Contact: - After successful login, go to the Home Screen and click on the “Update Contact” icon (as shown in the screenshot below).



Step 3: Enter Mandatory Disclosure Link: - In the designated field, enter the correct **Mandatory Disclosure Link** of your institution and click on save icon.

Click to save

The screenshot shows the 'Contact Person/Registrar Details' form. At the top, there are three buttons: 'Save' (with a red arrow pointing to it), 'Send OTP on Email', and 'Send OTP on Mobile'. The form contains the following fields:

- Title: [Dropdown menu]
- Address: [Text input field]
- Town/City/Village: [Dropdown menu with 'GHAZIABAD' selected]
- Mobile Number: [Text input field]
- Mobile OTP: [Text input field]
- Mandatory Disclosure Link: [Text input field containing 'https://www.imtcdl.ac.in/our-story/mandatory-disclosures/']
- First Name: [Text input field with 'ASH' entered]
- Designation: [Text input field with 'DEAN' entered]
- Postal Code: [Text input field with '201' entered]
- Alternate Mobile Number: [Text input field with '981' entered]
- Mobile Verified: [Green button with 'YES' and a refresh icon]